

SKYLINE WEB WORK ORDER REQUESTS

The Leading-Edge Internet-Based Solution

This cutting-edge technology enables tenants the ability to electronically submit work requests via the internet using the SKYLINE Facilities Maintenance Solution, the most advanced and comprehensive service and facilities maintenance software in the real estate industry.

Enter Work Request	Work Order Request	
Work Request/Order Status Report	Owner	Retail Tenant #3
Change ID/Password	Property Name	Breakpoint Towers
Log Out	URN	1503
	Address	100 Breakpoint Road
	City/State/Postal Code	Chicago, IL 29402-
	Email Address:	<input type="text" value="manager@retailtenant.com"/>
	Contact Phone:	<input type="text" value="800-555-5555"/>
	Email Notification:	<input checked="" type="radio"/> yes <input type="radio"/> no
	Allowed To Enter:	<input checked="" type="radio"/> yes <input type="radio"/> no
	Description:*	<input type="text" value="Lighting in the conference room keeps flickering."/>
	Special Instructions:	<input type="text" value="See Receptionist for further details"/>

SKYLINE Web Work Order Requests Features:

- **Easy To Use:**
Straight forward maintenance request interface for users with little or no experience with web applications
- **Eliminate telephone time and data entry:**
Enables tenants ability to electronically enter work requests over the web.
- **Automatically Creates Internal Work Order Requests:**
SKYLINE Web Work Order Requests are electronically generated within the SKYLINE Facilities Maintenance System for review prior to formal dispatch as work orders.
- **Receive Automatic E-Mail Confirmation:**
New work requests are electronically confirmed via e-mail.
- **Electronic Status Check of Work Requests:**
Tenants can electronically check the status of their work requests by receiving a work request status update via email.
- **Runs Seamlessly:**
On your company's web server or can be hosted by a web server provider.
- **Customize Your Web Work Request Page:**
Customize the look of your SKYLINE Web Work Order Request page by incorporating your company logo and color schemes.

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